

<b>Radiation Safety Committee</b>	<b>Membership</b>
Standard Operating Procedure	

<b>Agency Representative</b>	<p><b>Background:</b> Each USDA agency having personnel using radioactive materials or radiation producing equipment will be represented on the Radiation Safety Committee (RSC). The following agencies are currently represented:</p> <table> <tr> <td>Agricultural Research Service</td><td>(ARS)</td></tr> <tr> <td>Animal &amp; Plant Health Inspection Service</td><td>(APHIS)</td></tr> <tr> <td>Natural Resource Conservation Service</td><td>(NRCS)</td></tr> <tr> <td>Forest Service</td><td>(FS)</td></tr> <tr> <td>Food Safety Inspection Service</td><td>(FSIS)</td></tr> <tr> <td>Grain Inspection, Packers &amp; Stockyards Administration</td><td>(GIPSA)</td></tr> <tr> <td>Agricultural Marketing Service</td><td>(AMS)</td></tr> </table> <p><b>Qualifications:</b> Members (and alternates) nominated as an Agency's representative to the Radiation Safety Committee (RSC) must hold a management position, or report directly to a high-level Agency official, or must have training or experience in the use of radioactive materials or radiation emitting equipment, or must have experience in the management of individuals whose assignments require the use of radioactive materials or radiation emitting equipment.</p> <p><b>Nomination:</b> The Chief Operating Official of each agency listed above will nominate a qualified individual to serve as a member of the RSC. This individual will serve as the agency's point of contact for matters relating to the USDA Radiation Safety Program.</p> <p><b>Alternate:</b> An alternate will also be nominated to represent the agency in the absence of the member.</p>	Agricultural Research Service	(ARS)	Animal & Plant Health Inspection Service	(APHIS)	Natural Resource Conservation Service	(NRCS)	Forest Service	(FS)	Food Safety Inspection Service	(FSIS)	Grain Inspection, Packers & Stockyards Administration	(GIPSA)	Agricultural Marketing Service	(AMS)
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<b>USDA Management Representative</b>	The Director, OHRM, Safety, Health & Employee Welfare Division, will serve as a member of the RSC. This member serves as the USDA management representative to the RSC.														
<b>ARS Management Representative</b>	The Associate Deputy Administrator for Administrative Management or designee will serve as a member of the RSC. This member serves as the ARS management representative to the RSC.														
<b>USDA Radiation Safety Officer</b>	The USDA Radiation Safety Officer will serve as a member of the RSC.														

<b>Technical Representatives</b>	<p><b>Background:</b> In addition to the members indicated above, the Chair of the RSC may solicit additional members to provide technical expertise to the RSC. The chief operating official of the agency from which a technical expert is needed will nominate a qualified individual to serve as a member of the RSC. The areas of technical expertise needed by the RSC may include, and are not limited to:</p> <p>Human Use Research  Biotechnology Research  Irradiator Use  Nuclear Gauge Use  Animal Use Research  Location Radiation Protection Officer</p> <p><b>Qualification:</b> Technical representatives must have documented education and experience in the area for which they were selected.</p> <p><b>Nomination:</b> Agency management will forward the name and credentials of each nominee to the Chair of the RSC for review and approval.</p>
<b>Chairperson</b>	<p><b>Nomination and Approval:</b> The Director, OHRM, Safety, Health &amp; Employee Welfare Division will, after consultation with the RSC and the Radiation Safety Officer, forward the name and credentials of the nominee for Chair of the RSC to the Assistant Secretary for Administration for review and approval.</p> <p><b>Qualification:</b> The Chair of the RSC must have training and experience in at least one technical area involving the use of radioactive materials or radiation emitting equipment, and must have experience in the management of individuals whose assignments require the use of radioactive materials or radiation emitting equipment.</p> <p><b>Training:</b> The Chair must attend a comprehensive radiation safety program management course during the first year of the appointment.</p>
<b>Term of Membership</b>	<p>The term of the Committee assignment is two (2) years.</p> <p>Members may serve multiple terms, not to exceed six (6) years continuous service.</p>

Approved:

<p>_____</p> <p>Chair, Radiation Safety Committee</p>	<p>_____</p> <p>Date</p>
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